

MINUTES OF THE MEETING HELD AT THE INFORMATION CENTRE
417 GOWER ROAD, KILLAY ON WEDNESDAY 25th FEBRUARY 2009 at 7.15 p.m

Members present: Cllr M.Jones in the Chair

Cllrs: N.Fletcher, M.Idris, E.Ireland, C.Jenkins, K.Johnson, B.Jones, O.Kennedy, G.Thomas & P.Williams.

(1) Apologies for Absence.

Were received from: Cllr. J.Hendy.

(2) Declarations of Interest

In accordance with the provisions of the Code of Conduct members must declare an interest at the commencement of the matter being discussed or when the interest becomes apparent. Members disclosing an interest must enter the agenda number of the item on the form supplied by the Clerk at each meeting.

(3) Acceptance of the Minutes

The Minutes of the Meeting held on 28th January 2009 having been previously circulated were agreed, accepted and signed as a true record.

(4) Matters Arising

re: Item (13) Chair said the leak near the library is a problem of ownership of the land; and had reported the broken post in Wimmerfield Drive.

(5) Police Report & PACT meeting.

No Police presence - Chair announced next PACT meeting 30th March 7 pm in St. Hilary's Church Hall. Now have a new Police Inspector Chris O'Brien.

(6) Correspondence

(a) Letter received from City Council Finance Dept stating precept will be paid 30/4/09, 28/8/09 & 31/12/09

(7) (a) Chairman's & City Councillors Report

Apologised for the absence of City Councillor J.Jones.

The Chair reported:

(i) There will be a 4.45% rise in Council Tax this year which was approved at City Council budget meeting.

(ii) Cottage on Gower Road near National Children's Home broken into - Enforcement Office wrote to owners to make safe and secure also trying to get the owner of the land next door to make plastic sheeting secure.

(iii) Double yellow lines to be painted on Ridgeway near library, Lime Grove/Broadmead - will be advertised in March Leader newspaper. Highways Dept are reluctant to place bollards outside chemists as they believe there is the risk of an accident when car parking bays are not occupied. City traffic wardens have booked many motorists at this spot. There have been many complaints regarding verge outside Corals - negotiations are ongoing. Positions have now been identified for the Speed indicator display signs - one between Murco Garage and Olchfa roundabout, one between N.C.H. and Commercial, one just before the Dell and one opposite.

(iv) Herself and Cllr Jeff Jones are attending a meeting with Sketty councillors and Council officials to seek best ways of stopping illegal bikers in Clyne - possibility of placing 'No Motorbike' signs.

(7) (b) Clerk's Report

The Clerk reported:

(i) Sadly another letter of resignation received from Mike Mayes - will let Electoral Officer know immediately so all four vacancies can be dealt with together.

(ii) Mentioned last meeting the need to appoint a Chair/spokesperson for computer committee - need to place vacancies on website.

(iii) Proposed by Cllr Idris seconded by Cllr Jenkins that retrospective approval be given for payment made by clerk to Chaplins for polyanthus for £10. Cllr Jenkins asked if we could purchase a hanging basket from City Council for outside Information Centre.

(iv) New Notice Board has now been attended to - drainage hole placed in wrong position which was causing condensation.

(v) Complaints received - dog mess in Dunvant Park, worse than ever also reports of glass in play area. Many windows smashed in Dunvant School. Large yellow builders sack left on verge on Gower Road for weeks.

(vi) Literature received: Local Government Partnership Scheme.

Clerical Expenses: £6.92

(7) (d) Planning Committee

Cllr M. Jones left the meeting and took no part in this item. Cllr Jenkins read out all applications to which there were no observations. Clerk said committee met and objections have been made for Hot Food Takeaway (old betting shop site) and house at rear of 405 Gower Road. Cllr M. Jones returned to the Chair.

(7) (e) Computer Committee

Resolved that Cllr Johnson be Chair of this committee.

(8) Financial Report

The Clerk reported the following balances:

Current Account	£ 445.90
No. 1 Account	£ 7112.40
No. 2 Account	£ 3896.92

(9) Killay Information and Tourist Centre Report

Cllr P. Williams said committee meeting held on Monday. January quiet but certainly picked up in February. Thanked Cllr Ireland for window display and cleaning white garden bags. Said Clerk has negotiated with a plasterer for wall to be repaired at price of £100. Clerk distributed balance sheets distributed for January and stated that reply received from Dawsons stating instead of £7750.00 they will agree to £7250.00 per annum. Proposed by Cllr B.Jones seconded by Cllr Williams that we pay invoice to SET for 10 reams of photo copy paper for £20.13.

(10) Christmas Lights Update

Clerk presented balance sheet showing total expenditure at £4329.96 but if three shops pay, £500 grant due and VAT reclaimed will bring the figure down to £3043.29. Proposed by Cllr Johnson seconded by Cllr Kennedy that we pay invoice to Phillips Services in the sum of £4284.90.

(11) Any Other Business

Cllr Idris reported all street lights out in Fairy Grove.

Cllr Ireland said she had received enquiries as to whether we can acquire paper kitchen waster bags - Chair said No - Council do not sell these items - Cllr Williams asked about black bags which received similar reply.

There being no further business the meeting closed at 8.05 pm

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AGENDA FOR A MEETING TO BE HELD AT 417 GOWER ROAD
KILLAY ON WEDNESDAY 25th MARCH 2009 AT 7.15 pm

- (1) Apologies for Absence.
- (2) Declarations of Interest
- (3) Acceptance of the Minutes of the Meeting previously circulated held on 25/02/09.
- (4) Matters Arising from the Minutes.
- (5) Police Report
- (6) Correspondence.
- (7) Reports: (a) Chairman
(b) Clerk
© City Councillors
(d) Planning Committee
(e) Computer Committee
- (8) Financial Report
- (9) Ratification of Clerk's Salary
- (10) Killay Information and Tourist Centre Report
- (11) Two Vacancies North Ward - Two Vacancies West Ward - Update.
- (12) Forum Meeting Report
- (13) Any Other Business

The next Council meeting will be held on 22/4/09

AGENDA FOR THE ANNUAL GENERAL MEETING TO BE HELD
AT 417 GOWER ROAD, KILLAY ON WEDNESDAY, 28th MAY 2008 at 7.30 p.m.

- (1) Apologies for Absence
- (2) Declarations of Acceptance of Office
- (3) Election of Chairman
- (4) Election of Vice-Chairman
- (5) Election of Responsible Financial Officer
- (6) Election of Finance Committee
- (7) Election of Councillors for:
 - (a) Information Card/Computer/Website Committee
 - (b) Entertainments Committee
 - (c) Footpaths Committee
 - (d) Information Centre Committee
 - (e) Planning Committee
 - (f) Swansea in Bloom Committee
- (8) Election of Two Delegates to the Community Council Forum
- (9) Presentation of Annual Financial Report

**MINUTES OF THE ANNUAL GENERAL MEETING HELD AT
417 GOWER ROAD, KILLAY ON WEDNESDAY 28th MAY 2008 AT 7 P.M.**

The Clerk opened the meeting.

(1) Apologies for Absence: Cllr M. Idris

(2) Declarations of Acceptance of Office

All members present collectively read and signed the Declaration of Acceptance of Office. Cllr M. Mayes entered the meeting at 7.05 pm and read and signed his Declaration individually. Clerk confirmed all members received new Code of Conduct on or before 2nd May. Letters received from all councillors over 75 from their doctors stating they are fit to perform their duties as councillors.

(3) Election of Chairman

Cllr Mary Jones having been proposed by Cllr C.Jenkins seconded by Cllr B.Jones was unanimously re-elected Chairman of this Council unopposed. Cllr M. Jones took the Chair, welcomed new members and conducted remainder of the meeting.

(3) Election of Vice-Chairman

Cllr C. Jenkins having been proposed by Cllr O.Kennedy seconded by Cllr K.Johnson was unanimously re-elected Vice-Chairman of this Council unopposed.

(4) Election of Responsible Financial Officer

The Clerk having been proposed by Cllr C.Jenkins seconded by Cllr P.Williams was unanimously elected Responsible Financial Officer of this Council with an agreement that Mrs Pat Evans be the internal auditor for a small fee.

(5) Election of Finance Committee

The Chair, Vice-Chair and Financial Officer together with Cllr P.Williams were elected to the Finance Committee and will be carrying out the internal audit function as per Audit and Account Regulations 1996.

(6) Election of Councillors for:

(a) Information Card/Computer/Website Committee: Cllrs A.Anton, M.Anton and C.Jenkins.

(b) Entertainments Committee: Full Council

© Footpaths Committee: Cllrs A.Anton, M.Anton, E.Ireland, K.Johnson & O.Kennedy

(d) Information Centre Committee: Cllrs C.Jenkins, B.Jones, E.Ireland, G.Thomas & P.Williams

(e) Planning Committee: Cllrs C.Jenkins, J.Hendy & O.Kennedy.

(f) Swansea in Bloom Committee: Cllrs C.Jenkins, B.Jones & E.Ireland

The Chair reminded committees to meet as soon as possible to appoint a Chair.

(7) Election of Two Delegates to the Community Council Forum

Cllrs C.Jenkins and Clerk were elected delegates of the Community Council Forum

(8) Presentation of Annual Financial Report

There Clerk distributed Balance Sheets for year ending 31/3/08. Unanimously agreed that the annual accounts be accepted and approved together with sections 1 & 2 of the Annual Audit. There being no further business the meeting closed at 7.20 p.m.

MINUTES OF THE PRECEPT MEETING HELD AT 417 GOWER ROAD
KILLAY ON WEDNESDAY 14th JANUARY 2009 AT 7.00 p.m.

Members present: Cllr M. Jones in the Chair
Cllrs N.Fletcher, M.Idris, E.Ireland, C.Jenkins, K.Johnson, B.Jones, G.Thomas & P.Williams

Apologies for Absence: Cllrs J.Hendy, O.Kennedy & M.Mayes.

(1) Precept 2009/10

The Clerk submitted a list of actual income and expenditure for 2008/09 and a list of anticipated income and expenditure for 2009/10. A discussion took place essentially to amend some items with a view to keeping increase in precept as low as possible but also taking into consideration observations made by the Auditor that our reserves are very low; it was proposed by Cllr C.Jenkins and seconded by Cllr K.Johnson and agreed by a majority that the precept be set at £24,000 (Twenty Four Thousand pounds) for the year 2009/2010.

There being no further business the meeting closed at 8.00 p.m.

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MINUTES OF A SPECIAL MEETING HELD AT 417 GOWER ROAD
KILLAY ON WEDNESDAY, 23rd JULY 2008 at 7.00 PM.

(1) Co-option of One Member for the North Ward and Co-option of One Member for the West Ward of Killay

There being two applications put forward by the due date, namely: Mr. Terence Jackson of 94 Summerland Park, Upper Killay, Swansea SA1 7JA and Mr. Nigel Fletcher of 83 Ashgrove, Killay, Swansea SA2 7QX. Both candidates were interviewed individually and asked three pre-selected questions by the Chair. After discussion both candidates were duly co-opted unanimously by members present; therefore Mr. Nigel Fletcher will represent the West Ward of Killay and Mr Terence Jackson will represent the North Ward of Killay. Both members were welcomed onto the Council, read and signed the Declaration of Acceptance of Office and signed an undertaking to observe the Code of Conduct. They were then invited to attend the main Council meeting which followed thereafter.

There being no further business the meeting closed at 7.22 pm.

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